

**St Mary's PTA AGM**  
**24th October 2019**  
**School Hall 6pm**

**Attendees:**

Miss Cook, Mrs Davies, Anita Lear, Rob May, Mrs McKinley, Jennie Proctor, James Rivers, Natasha Spann, Natalie Walters.

**Apologies:**

Theresa Kay, Samantha Moore, Claire Rowlands

**Chairpersons Report:**

2018-2019 saw the PTA raise almost £5000 with a variety of activities. Many of the activities were quite low key, such as the cake sales and refreshments at school events, and there were some organised fund raisers such as a Quiz night, the Smarties chore challenge, the Christmas cards/mugs and the Bag 2 School. There were also some larger events such as the Christmas Disco, movie nights and the Summer Fayre.

We spent some money on some capital equipment such as a pop corn machine and a new barbeque which should continue to last for years to come and we were able to contribute significantly to the costs of the Nurture room development, as well as provide funds to the school for art materials and gardening equipment, as well as a few extras along the way.

We finished the year with a positive figure, but attempts to seek ideas on what to spend it on were largely unsuccessful and I think it would be a positive step to encourage this again to raise the profile of the efforts that the PTA put in.

Volunteers for the PTA have been few. We are grateful to a few individuals who were able to help out at some of the events, and to the teachers who helped *en masse* at the summer fayre, but most of the efforts this year have been by a very small number of core members. PTA meetings are often badly attended and this has been reflected in the scale of the activities the PTA has put on. Along with raising the profile of the activities of the PTA we should also look for initiatives to improve engagement from other parents as we move into 2020.

My huge thanks go to that small group within the Committee and I hope that with a raised profile and some more volunteers the PTA can deliver another year of activities that contribute towards enhancing the community of parents, children and teachers, and raising funds to support the wider educational needs of the school.

James Rivers

**Treasurer's Report:**

Rob May

Accounts were approved and signed.

The PTA of St Mary's Catholis Primary School, Middlewich  
Registered Charity Number 1098070

**Statement of Assets Liabilities  
To the Year Ended 1st September 2019**

	As At 01-Sep-19	As At 01-Sep-18
<b>Assets</b>		
Barclays Bank	6,230.72	5,131.59
Cash Float on hand	0.00	65.00
	<u>6230.72</u>	<u>5196.59</u>
<b>Liabilities</b>	Nil	Nil

All income, expenditure and assets are unrestricted

Signed by the following Trustees on behalf of all Trustees

Prepared by Robert May  
PTA Treasurer

  
\_\_\_\_\_  
Signed 24/10/19 Date

Signed by  
PTA Chairman

  
\_\_\_\_\_  
Signed 24/10/19 Date  
JAMES A RIVERS  
\_\_\_\_\_  
Printed

The PTA of St Mary's Catholis Primary School, Middlewich  
Registered Charity Number 1098070

**Receipts and Payments Account  
To the Year Ended 1st September 2019**

	Year Ended 01-Sep-19	Year Ended 01-Sep-18
Income from Fundraising Activities	4,408.56	6,936.63
Expenses on Fundraising Activities	(1,764.91)	(2,089.16)
<b>Profit on Fundraising Activities</b>	<u><b>2643.65</b></u>	<u><b>4,847.47</b></u>
 <b>Extraordinary Income / Expenses</b>		
Cheshire East Licences *	(21.00)	(62.00)
PTA Association Annual Membership (Parent Kind)	(105.00)	(105.00)
PTA AGM	(40.98)	
Purchase of New BBQ	(299.98)	
Purchase of New Popcorn Machine	(124.24)	
Purchase of 2 New Gazebos	(120.62)	
	<u><b>(711.82)</b></u>	<u><b>(167.00)</b></u>
<b>Net Profit / Loss in Year</b>	<u><b>1,931.83</b></u>	<u><b>4,680.47</b></u>
Transferred to School Funds *	(860.00)	(5,495.00)
Uncleared Transactions *	463.02	59.00
Prior Year Transactions *	(38.00)	(7.20)
Petty Cash float banked	65.30	
	<u><b>(369.68)</b></u>	<u><b>(5,443.20)</b></u>
Total Receipts / Payments	1,562.15	(762.73)
Opening Bank Balance	5,131.59	5,894.32
<b>Funds available per bank statement</b>	<u><b>6,693.74</b></u>	<u><b>5,131.59</b></u>

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\* Alcohol Licence for Summer Fair

\* All the money transferred to the school during the year ended 1 September 2019 was as a result of fundraising through the year

\*Two unrepresented cheques remained as as 1 september statement relating to the Summer Fair expenses

\*Prior year transactions relate to expenses from the summer fair in year ended 1 september 18

# The PTA of St Mary's Catholic Primary School, Middlewich

Registered Charity Number 1098070

## Event Analysis To the Year Ended 1st September 2019

Event	2018/19			2017/18		
	Income	Expenditure	Surplus	Income	Expenditure	Surplus
Summer Fair	<b>1,665.07</b>	566.08	1,098.99	<b>2,088.31</b>	655.53	1,432.78
Christmas Events	166.56	0.00	166.56	1,331.69	326.46	1,005.23
Christmas Cards	398.00	276.00	122.00	693.50	478.40	215.10
Smarties	145.55	86.34	59.21	588.52	57.00	531.52
Valentines Disco				516.75	75.00	441.75
Pub Quiz	100.00	0.00	100.00	309.00	0.00	309.00
Cake Sale	306.19	32.54	273.65	280.98	0.00	280.98
Bag to School	269.00	0.00	269.00	224.80	0.00	224.80
Christmas Disco	276.80	150.42	126.38	213.95	100.00	113.95
Non-Uniform Day	148.25	0.00	148.25	138.00	0.00	138.00
Leavers Hoodies	552.60	552.60	0.00	128.00	198.00	-70.00
Sports Day	57.55	18.86	38.69	123.60	0.00	123.60
Town Sports	75.79	20.95	54.84	104.10	34.01	70.09
Scavenger Hunt				58.00	0.00	58.00
Frozen Friday				57.60	29.76	27.84
Rose Fete	50.00	25.92	24.08	40.00	10.00	30.00
Fun Run				39.83	0.00	39.83
Ladies Night				0.00	125.00	-125.00
Movie Night	189.10	35.20	153.90			
Name Tags	8.10	0.00	8.10			
<b>Total</b>	<b>4,408.56</b>	<b>1,764.91</b>	<b>2,643.65</b>	<b>6,936.63</b>	<b>2,089.16</b>	<b>4,847.47</b>

Note: Amounts highlighted in bold include contributions from £ 4 £

### **Any Other Business:**

- Suggested that year reps could hold class meetings at pick up and they might be encouraged to lead one event, or section of an event, during the year.
- PTA could be made more recognisable by wearing t-shirts or hats. Not tabards.
- Message to go out asking for parents to offer 2-5 hours a year without further commitment to attend PTA meeting or help at event as part of profile raising.
- Julie Yarwood requested an administrative budget of £150 for Nurture room expenses, approved. Suggested that a specific event be set up to raise this money.
- Movie night to be organised, 25<sup>th</sup> November.
- Christmas Disco event to be organised.
- Next year's summer event will have a Music Festival theme.
- PTA volunteers DBS certification needs to be checked.
- Next meeting Monday 28<sup>th</sup> October, White Bear, 8pm.

### **Elections to the Committee for 2019-2020:**

Chair: Jennie Proctor

Vice Chairs: Anita Lear and James Rivers

Secretary: Natalie Walters

Treasurer: Rob May

Publicity Officer: Theresa Kay

Year Reps      Reception: Natasha Spann  
                    Year 1: Anita Lear  
                    Year 2: Natalie Walters  
                    Year 3: Theresa Kay  
                    Year 4: James Rivers  
                    Year 5 and 6: Jennie Proctor

Meeting closed at 7.30pm